1. Created and implemented strategies for improving operational efficiency and accuracy.
2. Generated reports of findings to help management with making key decisions.
3. Assisted various departments with change by communicating new improvement plans and expectations.
4. Tracked and analyzed reports to determine needed improvements.
5. Identified objectives of [Company] by analyzing feedback, observing consumers and collecting surveys.
6. Processed inbound and outbound shipments with high accuracy and efficiency by effectively directing associate teams and managing inventory processes.
7. Performed root cause analysis in deficient areas to identify and resolve central issues.
8. Enforced regulatory and company policy compliance to improve workplace and employee safety and readiness.
9. Led associate focus groups and meetings to obtain suggestions, address concerns or issues and foster positive relations among team members and management.
10. Enhanced operational efficiency and reduced labor expenses by developing and optimizing standard practices.
11. Evaluated performance and policies against metrics.
12. Managed costs and quality of [Business Name].
13. Developed [Number] effective improvement plans in [Year].
14. Developed and updated tracking spreadsheets using [Program].
15. Used [Software] to model data and forecast trends.
16. Encouraged and promoted ideas aligned to business needs and benefits.
17. Reviewed and assessed ongoing operations, developing initiatives for continuous process improvement.
18. Collected, arranged and input information into database system.
19. Oversaw daily shipping operations, including loading and unloading of outbound trailers, replenishing of pallets, inventory management and supervising work of [Number]-member team.
20. Motivated and trained employees to maximize team productivity.